

JOB DESCRIPTION

Job Title: Fee Earner

Department: Mortgage Mis-selling Claims

Reports to: Team Leader // Operations Manager

Job Summary:

We are looking for a fee earner to join our growing mortgage mis-selling department.

This person will dedicate their self to providing a high level of customer service while working in a fast paced, target driven environment.

Are you an experienced litigator in a different area of law looking for a new challenge?

Are you from a financial services background and want to move to a legal career?

Are you a recent law graduate looking for an exciting opportunity?

If yes, then get in touch as we have opportunities at all experience levels at this time of growth.

Key accountabilities:

- Progress a caseload of Mortgage Mis-selling claims in an efficient and effective manner.
- Being the first point of call to advise your clients and keep them up to date.
- Review of lender and broker file of papers to assess liability.
- Review of mortgage auditor reports to assess liability and quantum.
- Liaising with the FSCS through their online portal.
- Negotiation with third parties, their insurers or solicitors to achieve the best outcomes for our clients.
- Drafting schedules of loss and Court Proceedings where appropriate.
- Liaising with Counsel and other experts.
- To adhere to and contribute to internal processes.
- Contribute to business objectives and profitability.

Person Specification:

- Strong communications skills and excellent time management.
- Commitment to deliver excellent client and operational outcomes.
- Proactive team player.
- Experience of managing your own caseload is desirable
- Litigation experience is desirable